



## SECOND SEMESTER

January 10	Sunday	<b>NEW STUDENTS</b> arrive for registration/orientation <b>ALL returning</b> students MUST be on campus no later than 7:00 pm. (NOTE: Bus will pick up new and returning students at airport in Charlotte on <b>Sunday, January 10</b> )
January 11	Monday	Classes begin
January 16	Saturday	<i>Saturday School (1-4)</i>
January 22	Friday	Last day for New Students to request class changes
January 23	Saturday	--No School--
January 30	Saturday	<i>Saturday School (5-7)</i>
January 31	Sunday	Brunch 10:30 am; Vespers 2:30 pm
February 3	Wednesday	3 <sup>rd</sup> Interim Ends
February 6	Saturday	--No School--
February 13	Saturday	<i>Saturday School (1-4)</i>
February 20	Saturday	<i>Saturday School (5-7)</i>
February 27	Saturday	--No School--
March 1	Monday	3 <sup>rd</sup> Quarter Ends
March 5	Friday	<b>SPRING BREAK</b> begins at 11:55 am (Dorms close at 4:00 pm.)
March 28	Sunday	<b>ALL</b> students return no later than 7:00 pm.
March 29	Monday	Classes resume
April 3	Saturday	<i>Saturday School (1-4)</i>
April 10	Saturday	--No School--                      ACT Testing
April 15	Thursday	4 <sup>th</sup> Interim Ends
April 17	Saturday	<i>Saturday School (5-7)</i>
April 22-23	Thurs./Fri.	<b>PARENTS' DAYS</b> – Two-day event (Students may leave w/parents <u>AFTER</u> 12:00 Noon Friday. <u>ALL students return no later than 7:00 pm Monday, April 26.</u> )
April 24	Saturday	No Saturday School
April 26	Monday	No School. <b>ALL</b> students return no later than 7:00 pm.
May 1	Saturday	--No School--
May 2	Sunday	Brunch 10:30 am; Vespers 2:30 pm
May 8	Saturday	--No School--                      SAT Testing
May 12	Wednesday	EXAM DAY (Period 1)
May 13	Thursday	EXAM DAY (Periods 3,5,7)
May 14	Friday	EXAM DAY (Periods 2,4,6)
		Semester Exams MUST be completed to receive credit. <b>ALL EXAMS MUST BE TAKEN AS SCHEDULED.</b>
May 15	Saturday	4 <sup>th</sup> Quarter Ends; 2 <sup>nd</sup> Semester Ends
May 15	Saturday	<b>Graduation 10:30 am</b> (Dorms close at 2 pm.)

### NOTES TO CALENDAR:

- Dates to be set after school begins: athletic schedules, special social events, performances and other student activities.
- January 10      Returning students not using school transportation MUST be on campus by 7:00 pm Sunday, January 10, 2021.(The Oak Hill Bus will pick up students at the airport in Charlotte, NC, on Sunday, January 10.)
- April 22              Students may leave with parents AFTER 12:00 Noon on FRIDAY, April 23 (return by 7:00 pm Monday, April 26).
- Teacher Workdays: Saturday, August 22; Sunday, August 23; Sunday, January 10; Sunday, March 28; Monday, May 17

## TRAVEL INFORMATION

Mrs. Regina Cooper, Transportation Coordinator  
rcooper@oak-hill.net  
Office 276-579-2619; Cell # for Travel Emergencies 276-768-7781

### FLIGHT GUIDELINES

Each break we are tasked with coordinating ground travel for, and supervision of, all students who will be flying. In order to make this possible, it is necessary that flights be booked within certain time constraints, and that guidelines be observed:

- All flight arrangements must be made to and from Charlotte Douglas International Airport (CLT), in Charlotte, NC.
- All flights must be made within the specified time frames for that particular break (see below).
- Flight itineraries (round trip if during a school break and school transportation is needed for each date) with the airline confirmation codes must be submitted by the parent/guardian directly to the OHA Transportation Coordinator at least 10 DAYS IN ADVANCE of travel. Advance notice is required to ensure Academy ground transportation to and from the airport. After the 10-day advance deadline, Academy ground transportation is not guaranteed, and *Special Transportation* charges may apply.
- Travel plans submitted by a student will *not* be accepted, even if he or she is 18 years old.
- If your student is flying as an “**unaccompanied minor**,” please notify the Transportation Coordinator **before flights are booked**, and at least 10 DAYS IN ADVANCE of travel so that special requirements by the airline can be met.
- If a flight is delayed, missed or canceled, contact the OHA Transportation Coordinator immediately so that ground transportation plans can be adjusted. This includes any flight changes made by the airlines.

Travel plans that cannot meet the specified time frames as published will be considered *Special Transportation* and charged accordingly. This may mean that transportation will be provided by a commercial service rather than Academy personnel.

### SEMESTER BREAK INFORMATION – 2020

**Departing flights must be scheduled for Tuesday, November 24, 2020, at 5:30 pm or later (International flights--6:30 pm or later).**

#### Tuesday, November 24, 2020 – Beginning of Break

- 11:55 am - Students may leave campus
- 12:30 pm - Oak Hill Bus to **depart** from CAMPUS
- 4:30 pm - Oak Hill Bus will **arrive** at the AIRPORT in Charlotte, NC

#### Sunday, January 10, 2021 – End of Break

- 6:00 pm - Oak Hill Bus to **depart** from the AIRPORT in Charlotte, NC

*When scheduling return flights, please allow time after arrival at the airport for baggage pickup, dinner, and customs clearance (international flights) to meet the bus departure deadline of 6:00 pm. On the way back to Campus, the bus will not stop.*

### SPRING BREAK INFORMATION – 2021

**Departing flights must be scheduled for Friday, March 5, 2021, at 5:30 pm or later (International flights--6:30 pm or later).**

#### Friday, March 5, 2021 – Beginning of Break

- 11:55 am - Students may leave campus
- 12:30 pm - Oak Hill Bus to **depart** from CAMPUS
- 4:30 pm - Oak Hill Bus will **arrive** at the AIRPORT in Charlotte, NC

#### Sunday, March 28, 2021 – End of Break

- 6:00 pm - Oak Hill Bus to **depart** from the AIRPORT in Charlotte, NC

*When scheduling return flights, please allow time after arrival at the airport for baggage pickup, dinner, and customs clearance (international flights) to meet the bus departure deadline of 6:00 pm. On the way back to Campus, the bus will not stop.*

## OAK HILL CHARTER BUS TO CHARLOTTE, NORTH CAROLINA, AT SEMESTER AND SPRING BREAKS

- Cost per one-way trip is **\$100.00** (subject to change dependent upon fuel cost).  
All flights **MUST BE SCHEDULED WITHIN OUR SPECIFIED TIME FRAMES.**
- Oak Hill Charter Bus reservations are nonrefundable and nontransferable, and cannot be charged to the Student Expense Account. Checks made payable to Oak Hill Academy must be mailed to:  
Transportation Coordinator, OAK HILL ACADEMY, 2635 Oak Hill Road, and Mouth of Wilson, VA 24363.
- Any deviation from the specified time frames due to unusual circumstances must be discussed with the OHA Transportation Coordinator **before flights are booked to be certain ground transportation can be arranged.**
- Minimum cost for Special Transportation (outside specified time frames) will be \$200 one way, plus an additional \$15.00 per hour for any delays or wait time.
- Please remember that all flight itineraries requiring Academy ground transportation must be submitted to the OHA Transportation Coordinator a minimum of **10 DAYS IN ADVANCE** of the travel date.

### HOTEL POLICIES

If your student needs to stay in a hotel overnight prior to catching an early morning flight, all arrangements must be made through the OHA Transportation Coordinator **before flights are booked**, and additional fees will apply. The student must be chaperoned at the hotel by an Academy staff member, and is not permitted to stay alone or in groups. All such students are required to meet with the OHA Transportation Coordinator prior to leaving campus, and must sign a contract agreeing to abide by the Academy's policies and procedures for overnight stays. Any infractions will be reported to the Director of Student Affairs.

### TRAVEL AT OTHER TIMES

Ground transportation to the airport will also be offered at other times including the beginning of school in the fall, open weekends, and at the end of school in May. If your student needs travel for any of these occasions, please contact the OHA Transportation Coordinator **before flights are booked** as they must be scheduled within our specified time frames. OHA can assist with ground transportation to the airport for college visits or in the event of emergency. In these cases, the OHA Transportation Coordinator must be contacted **before flights are booked** to discuss how transportation can be arranged, the cost of such transportation, and how payment will be made.

### WEEKEND LEAVE OFF CAMPUS – See Page 26 of the Student/Parent Policy Manual

### TRAVEL WITH ANOTHER OHA STUDENT

If your student plans to leave campus using school transportation to spend a break, part of a break, or an open weekend with another OHA student, the following **MUST** be met:

- (1) **Written Permission** (by fax or email) is given by the parent for the student to leave campus using school transportation; and
- (2) a **Written Invitation** (by fax or email) is received from the host parent; and
- (3) all OHA travel guidelines are observed and fees associated with school transportation are paid.

Written permissions/invitations from all parents are required when a student leaves campus with a host student. **Permissions and invitations must be received by the Director of Student Affairs and the OHA Transportation Coordinator 10 days in advance of the travel date.**